



Valencia Golf and Country Club

1711 Double Eagle Trail

Naples, FL. 34120

239-354-4750 Office

NOTE: Complete all questions and fill in all blanks. If any question is not answered or left blank this application may be returned, not processed, and/or not approved. Print legibly or type all information. Missing information will cause delays. All information on this application will be verified.

Submit your application and the required non-refundable application fee of \$100.00 per applicant, payable to: "Valencia Golf & Country Club Homeowners Association, Inc." Married couples are considered one applicant. All occupants 18 years of age and older are required to apply. *Subleasing or room rentals is prohibited.*

USE BLACK INK ONLY - THIS APPLICATION IS FOR A SINGLE PERSON OR A MARRIED COUPLE ONLY

APPLICATION FOR OCCUPANCY - Revised

All information supplied is subject to verification. All telephone numbers must be able to be reached between 9:00 a.m. to 5:00 p.m.

Date: _____ Purchase () Lease () ***NOTE: Effective 9/11/12, a damage security deposit (\$1,000.00) from owner, payable to Valencia Golf and Country Club HOA is required with all lease applications. Deposit shall be held by the Association to pay for any damage to the Common Area property or other portions of the Property resulting from acts or omissions of tenants. Deposit, without interest, will be refunded (within 30 days) at the end of lease term if no damage has been caused by tenant or their guests during the lease period. Prior to leasing a home, the outside of house has to be up to acceptable community standards, i.e. roof and gutters cleaned, driveway cleaned, face of house cleaned and home painted, if needed. Unpaid fine, assessed by Valencia Golf and Country Club HOA, will be retained from the damage deposit. Any guest(s) occupying a home for 30 days or more must complete and submit an occupancy application to be approved by the Board of Directors. Once the lease period expires, lease extensions must be of at least 6 months. No month-to-month is permitted. Lease extension copies must be provided to the Property Manager 10 days in advance to lease expiration.**

Property Address: _____

Full Name: _____ Date of Birth _____ Social Security # _____
Single () Married () Separated () Divorced () – How long _____
Maiden Name _____

Driver's License #: (Primary Applicant) _____ State _____
Driver's License #: (Secondary Applicant) _____ State _____
Make _____ Type _____ Year _____ License Plate #: _____
Make _____ Type _____ Year _____ License Plate #: _____

Have you ever been convicted of a crime? _____ Date(s) _____ County/State _____
Charge(s) _____

Spouse: _____ Date of Birth _____ Social Security # _____
Single () Married () Separated () Divorced () – How long _____
Maiden Name _____

Have you ever been convicted of a crime? _____ Date(s) _____ County/State _____
Charge(s) _____

Number of people to occupy unit – Adults (over age 18) _____ Description of Pets _____

Names and ages of others who will occupy unit _____



Social Security #'s of others who will occupy unit: _____; _____; _____

Applicant(s) Cell Phone #: _____ Applicant(s) Email Address _____

In case of emergency, notify _____

PART I – RESIDENCE HISTORY - * PRINT FULL ADDRESS, INCLUDING UNIT/APT. #, CITY, STATE & ZIP CODE

Present Address: _____ Phone _____

Apt. or Condo Name _____ Phone _____ Dates of Residency _____

Own Home () Parent/Family Member () Rented Home () Rented Apt. ()

Other ()

Rent/Mtg. Amount _____

Name of Landlord _____ Address _____ Phone _____

Mortgage Holder _____ Mortgage # _____ Phone _____

Previous Address: _____ Phone _____

Apt. or Condo Name _____ Phone _____ Dates of Residency _____

Own Home () Parent/Family Member () Rented Home () Rented Apt. () Other ()

Rent/Mtg. Amount _____

Name of Landlord _____ Address _____ Phone _____

Mortgage Holder _____ Mortgage # _____ Phone _____

Previous Address: _____ Phone _____

Apt. or Condo Name _____ Phone _____ Dates of Residency _____

Own Home () Parent/Family Member () Rented Home () Rented Apt. () Other ()

Rent/Mtg. Amount _____

Name of Landlord _____ Address _____ Phone _____

Mortgage Holder _____ Mortgage# _____ Phone _____

PART II – EMPLOYMENT REFERENCES – INCLUDE A RECENT COPY OF AN EARNINGS STATEMENT TO EXPEDITE PROCESSING

Employed By _____ Phone _____

Dates of Employment _____ Position _____ Fax _____

Monthly Gross Income _____ Address _____

Spouse Employed By _____ Phone _____

Dates of Employment _____ Position _____ Fax _____

Monthly Gross Income _____ Address _____

PART III – BANK REFERENCES – INCLUDE A RECENT COPY OF A BANK STATEMENT TO EXPEDITE PROCESSING

Bank Name _____ Checking Acct. # _____ Phone _____

Address _____ Fax _____

Bank Name _____ Savings Acct. # _____ Phone _____

Address _____ Fax _____

PART IV – CHARACTER REFERENCES (# Family Members) – PLEASE NOTIFY CHARACTER REFERENCES THAT WE WILL BE CONTACTING THEM TO OBTAIN A REFERENCE



Name _____ Home Phone _____
Address _____ Work Phone _____
Email Address _____ Cell Phone _____

Name _____ Home Phone _____
Address _____ Work Phone _____
Email Address _____ Cell Phone _____

Name _____ Home Phone _____
Address _____ Work Phone _____
Email Address _____ Cell Phone _____

Name _____ Home Phone _____
Address _____ Work Phone _____
Email Address _____ Cell Phone _____

.....

If this application is not legible or is not completely and accurately filled out, Associated Credit (and the Association) will not be liable or responsible for any inaccurate information in the investigation and related report (to the Association) caused by such omissions or illegibility.

The Association shall have the right to terminate the lease upon default by tenant in observing any of the provisions of the Declaration or Master Covenants, and any applicable rules duly adopted by the Board of Directors of Valencia Golf and Country Club.

By signing the applicant recognizes that the Association and Associated Credit will investigate the information supplied by the applicant, and a full disclosure of pertinent facts will be made to the Association. The investigation may be made of the applicant's character, general reputation, personal characteristics, credit standing, criminal conviction record and mode of living as applicable. This form is for the exclusive use of Associated Credit Reporting, Inc.

Applicant's Signature _____ **Date** _____

Spouse's Signature _____ **Date** _____